

**Hamlin Robinson School
MIDDLE SCHOOL TEACHER**

Hamlin Robinson School, located in the North Beacon Hill Neighborhood of Seattle, is an independent, non-profit, accredited, state-approved, elementary and middle day school offering a comprehensive educational program to serve students with dyslexia and other language related difficulties. The Hamlin Robinson School core philosophy is that all children can reach their full potential given appropriate teaching methods and atmosphere.

Position: Middle School Teacher
Department: Teaching Faculty
Reports to: Head of School, Middle School Division Head
Job Classification: Full-time, 10-month exempt position
School Year: 2021-2022

POSITION SUMMARY:

Hamlin Robinson School is growing and we are hiring additional faculty for our 2021-2022 school year! A Hamlin Robinson School teacher is dedicated to the mission and philosophy of the school, and demonstrates a commitment to engaging with a community that values diversity, equity and inclusion. and DEI initiatives. This teacher will work collaboratively with a teaching partner to provide overall instructional programs, guidance, and support to ensure each student's success. Through differentiated instruction and a love of working closely with children the teacher will provide a rich and diverse educational experience for students.

RESPONSIBILITIES:

- Plan, deliver, and amend as necessary the instructional programs for students in grade 6-8. Areas of focus may include math, science, writing, reading, social studies, etc.
- Work closely with colleagues to ensure continuity within the grade level and from grade to grade
- Build students' confidence and self-esteem as you come to know them as learners and individuals
- Provide opportunities for out-of-school learning opportunities, including overnight camps
- Participate fully in the life of the school by contributing to and attending school events, supporting advancement/development efforts, and being a representative of the school
- Maintain a classroom that is orderly, organized and equipped to meet the needs of the program and students, and presents a professional appearance to the community
- Communicate with families via conferences, phone conversations, and emails and teacher blogs
- Maintain student notes, anecdotal records, observations, work samples, and any appropriate assessments
- Complete student progress reports three times annually, November, March, and June
- Assume full responsibility for organizing, scheduling and leading parent-teacher-student conferences at a minimum of three times annually
- Document reports, discipline, student health and other professional correspondence as appropriate
- Attend weekly faculty meetings and other partner, team or committee meetings as needed
- Maintain current knowledge of Slingerland techniques and best practices
- Take advantage of professional development opportunities and remain current on educational research and best practices
- Attend in-service days, meetings, seminars and training sessions

- Engage in self-assessment and work towards professional goals and professional growth
- Play an active role in the admissions process through classroom visits and observations
- Promote enrollment for the school internally and externally
- Support the development activities of the school when possible
- Support the school and its leadership

QUALIFICATIONS:

- Bachelor's degree with Washington State certification, Master's degree preferred
- Commitment to mission and philosophy of the Hamlin Robinson School
- Knowledge of the process of reading, writing, math and the development of study skills
- Sensitivity to intellectual, physical, and emotional needs of students
- Experience in a middle school setting
- Excellent verbal, written communication skills and strong organizational and management skills
- Experience in curriculum development, collaborative planning and team teaching
- Excellent interpersonal skills with colleagues, families and students
- Desire and ability to work with children with learning differences
- Practice and model respect for individual differences, learning styles and rates of learning

COMPETENCIES:

- Believe in each individual's ability and potential to learn and succeed
- Possess strong communication and organizational skills with a keen attention to detail
- Enjoy professional collaboration
- Maintain current knowledge of techniques and best practices in education and desire and willingness to take advantage of professional development opportunities
- Commit to innovation, excellence, and dedication in implementing instructional programs and learning activities unique to each student
- Commit to team building and consensus building with administrators and school in sharing ideas, making decisions, and sustaining the school's mission and vision

This description is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements. All personnel may be required to perform duties outside of their normal responsibilities to meet the ongoing needs of the school.

TO APPLY:

Please submit a Resume and Cover Letter to:

Stacy Turner, Head of School

Hamlin Robinson School

Email: jobs@hamlinrobinson.org with "Middle School Teacher" in the subject line.

Hamlin Robinson School is an Equal Opportunity Employer

Mission

Hamlin Robinson School ignites the academic and creative potential of students with dyslexia and other language-based learning differences.

Vision

The world class educational program at Hamlin Robinson School is a catalyst for students to discover the joy of learning within a rich, comprehensive school experience.

Core Values

Respect: We show appreciation and acceptance for ourselves, our community, and our learning.

Responsibility: We show integrity and accountability for our choices.
Purpose: We show dedication and resolve through our actions.
Perseverance: We show commitment and resilience in all our endeavors.