

Hamlin Robinson School

WHERE LEARNING HAS NO LIMITS

WHO WE ARE

The mission of Hamlin Robinson School (HRS) is to ignite the academic and creative potential of students with dyslexia and other language-based learning differences. Since its founding in 1983, HRS stands as the only school in the state of Washington exclusively serving the unique academic and social/emotional needs of students with dyslexia. It is our vision for students who struggle in traditional settings to experience the classroom as a welcoming and safe place for learning.

OUR STORY

Hamlin Robinson School has been at the forefront of serving students with dyslexia and other language-based learning differences for almost 40 years. Our purpose is to fill an unaddressed gap in the K-12 education system failing to adequately address the learning needs of up to 20% of the student population; those with dyslexia and unexplained reading challenges.

Our program is in high demand because of our reputation and record of success with students who learn differently, and our specially trained faculty who teach students accordingly. HRS utilizes the most effective known method of whole-class literacy instruction, which is a comprehensive, multi-sensory approach adaptive to the full curriculum of the school. Most importantly, students learn in the way suiting their needs. For many, HRS is the first place they experience success, confidence, pride, and a sense of belonging in school. And for parents, it is the first time they witness their student enjoying school.

Hamlin Robinson School values diversity and welcomes the unique contributions of people from all backgrounds, gender identities, learning styles, physical abilities, and sexual orientations.

WHO YOU ARE

You have knowledge of the basic methods, materials, and equipment required for all custodial services of a large facility; requirements for maintaining school sites in a safe, secure, clean, and orderly condition; operating principles of heating and air conditioning equipment; and know the basic terminology, vocabulary, and craft skills used in plant maintenance and operation.

You have formal or informal education or training that ensures the ability to read and write at a level necessary for successful job performance; two years of experience in general custodial work, preferably six months of school custodial experience.

You are capable and comfortable working in indoor and outdoor settings; working from heights and within confined spaces, potential exposure to all types of weather and temperature conditions, noise, dust, grease, fumes, heights, and potentially hazardous chemicals, solvents, and oils.

You are able to work a flexible schedule and irregular work hours.

You have the physical ability and mobility to lift, carry, push, pull or otherwise move moderately heavy to heavy loads; walk long distances around campus; bend, stoop, squat, and reach; climb ladders; and verbally communicate to exchange information.

THE JOB

Position: Day Porter/Facilities
Department: Facilities
Reports to: Director of Facilities
Job Classification: Full time, 12-month hourly non-exempt position

- Under general direction, perform skilled custodial tasks and routine minor maintenance functions
- Maintain safety and cleanliness of campus by sweeping outside areas and picking up and disposing of debris, paper, trash, glass, rocks, etc.
- Clean cafeteria and wash eating areas
- Perform emergency clean-up resulting from breakage, vandalism, spilling, or illness
- Turn lights on or off and lock doors, windows, and gates
- Assist in moving, arranging, and setting up furniture and equipment for special events; stack and store furniture and equipment, put up tents and table umbrellas
- Inspect buildings and grounds for damage, needed repairs, security, and safety, and take corrective action as appropriate
- Lift and move furniture and equipment
- Load and unload trucks; carry tools, equipment, and supplies
- Participate in major cleaning of the school plant during vacation periods
- Perform other related duties as assigned

HOW TO APPLY

Please submit a Resume and Cover Letter to:

Mark Hugo, Director of Facilities, He/Him

Hamlin Robinson School

Email: jobs@hamlinrobinson.org with "Day Porter" in the subject line.